

**MAULANA ABUL KALAM AZAD INSTITUTE OF ASIAN STUDIES**  
**(MAKAIAS), KOLKATA**

**Minutes of the 39<sup>th</sup> Finance Committee Meeting of MAKAIAS, held on 26<sup>th</sup>  
February 2021, at 3.00 p.m. through video conferencing.**

\*\*\*

**Members present:**

**1. Shri Sanjay Pandey, ICAS**

CHAIRMAN of the Committee &  
Joint Secretary & Financial Adviser  
Ministry of Culture, Government of India

**2. Prof. K.C. Baral**

MEMBER of the Committee &  
Vice Chairman of the Executive Council,  
Maulana Abul Kalam Azad  
Institute of Asian Studies, Kolkata,

**3. Prof. Kumar Ratnam**

MEMBER of the Committee &  
Member Secretary  
Indian Council of Historical Research (ICHR), New Delhi

**4. Dr.Sarup Prasad Ghosh**

MEMBER SECRETARY &  
Director, MAKAIAS

Leave of absence was granted to Prof. S.K. Yadav, MEMBER of the Committee & Director, School of Agriculture, IGNOU, New Delhi.

Shri Dalpat Singh Koli, Deputy Secretary (A&A Section), Ministry of Culture, Government of India, and Shri Harish Kumar, Director (Finance), Ministry of Culture, Government of India, were present at the meeting as invitees and to assist the JS&FA, Ministry of Culture, Government of India.

Agenda Item No.1: To confirm the Minutes of the 38<sup>th</sup> Finance Committee Meeting held on 06.12.2019.

(Annexure – A)

**Resolution Taken: The Minutes of the 38<sup>th</sup> Finance Committee Meeting was placed and the same was confirmed.**

Agenda Item No.2: To confirm the Action Taken Report (ATR) on the resolutions taken in the 38<sup>th</sup> Finance Committee Meeting held on 06.12.2019.

(Annexure – B)

**Resolution: The Action Taken Report (ATR) of the 38<sup>th</sup> Finance Committee Meeting was placed and the same was noted.**

Agenda Item No.3: To place before the Finance Committee the Annual Report and Annual Accounts audited by Internal Auditor for the financial year 2019-2020 for perusal and approval.

(Annexure – C)

**Resolution: The Annual Report and Annual Accounts audited by Internal Auditor for the Financial Year 2019-2020 of the Institute was placed and approved.**

**The Chairman, FC, MAKAIAS suggested that the observations of the Internal Auditor may be complied with and may be reported in the next Finance Committee Meeting.**

**The Committee also resolved that the Annual Report and Audited Annual Accounts of MAKAIAS along with Separate Audit Report for the year 2018-19 is approved for onward actions for laying the same before both the Houses of the Parliament.**

Agenda Item No.4: To consider and approve the Budget Estimate for the financial year 2020-21 and detailed head/activity-wise provisions, targets and achievements thereon, as per MoU 2020-21.

(Annexure – D)

**Resolution:** The Finance Committee noted that Budget Estimate for the Financial Year 2020-21 and detailed head/activity-wise provisions, targets and achievements thereon are as per MoU 2020-21.

The Chairman, FC, MAKAIAS stated that in the next Financial Year i.e. 2021-22, the fund allocated to the MAKAIAS is around ₹4.65 crores (Rupees Four crores and sixty five lakhs only) and if further grant is required, it may be submitted by Supplementary Demands for Grants.

Agenda Item No.5: To place and discuss the five research projects as advised by Ministry of Culture, Government of India, to keep in conformity with the 'Project Mausam' of Government of India.

(Annexure – E)

**Resolution:** The Finance Committee noted the five research projects as advised by the Ministry of Culture, Government of India, keeping in conformity with the 'Project Mausam' of Government of India.

The Chairman, FC, MAKAIAS further suggested that the Programme Division of the Ministry may be informed about the two Projects with the estimated budget, to be taken up in the first phase:

1. Project on "Gautam Buddha: An Unifying Force of the Oriental World"  
(Estimated Budget: Rs.12.00 lakhs)
2. Project on "Doctrine of Dr. Shyama Prasad Mookerjee and its Relevance in the Contemporary Period: A Religio-Cultural Perspective".

(Estimated Budget: Rs.8.00 lakhs).

It was further resolved that the above two projects may be included in the Memorandum of Understanding (MoU) to be signed with Ministry for the Financial Year 2021-22.

The other three projects may be undertaken by the Institute in phase II subject to availability of fund and only after Ministry agrees for them.

Agenda Item No.6: To place and discuss on "Knowledge Resource Centres" in MAKAIAS.

**Resolution: The Finance Committee noted the Knowledge Resource Centres of MAKAIAS.**

It was resolved that no separate fund is possible for Knowledge Resource Centres and hence the Institute may undertake the activity from its existing Budget Estimate and make this as a part of MoU.

Reporting Items:

1. To report the present status of recruitment in the following posts/grades completed in the year 2020-21:

- |   |                            |
|---|----------------------------|
| a. Administrative-cum-Finance Officer (Group-A) | --01 – Not found suitable. |
| b. Assistant Librarian (Group-B)                | --01 – Joined              |
| c. Junior Library Assistant (Group-C)           | --01 --Joined              |
| d. Lower Division Clerk/Typist (Group C)        | --01 – Joined              |

**Resolution: The Finance Committee noted and approved the recruitments made to the above posts.**

2. To consider switching from the Contributory Provident Scheme to General Provident Fund-cum-Pension Scheme for the employees of MAKAIAS, Kolkata, with reference to Ministry of Culture letter F.No.12-3/2014-C&M/A&A dated 18.01.2018 and O.M. No.57/04/2019-P&PW(B) dated 17.02.2020.

**Resolution: The Finance Committee resolved that switching from existing CPF to GPF is not feasible at the present moment, even if employees joined prior to 2004 as per Orders of DoPT and Ministry of Finance. Hence, the status quo should be maintained in the matter.**

3. To discuss and approve the number of Fellows of the posts stated below:

- |                            |    |                                 |
|----------------------------|----|---------------------------------|
| i. Azad Fellows            | -- | 03 nos. – Rs.60,000/- per month |
| ii. Honorary Fellows       | -- | 05 nos. -- Rs.10,000/- as TA/DA |
| iii. Visiting Fellows      | -- | 06 nos. – Rs.40,000/- per month |
| iv. MAKAIAS Senior Fellows | -- | 05 nos. – Rs.50,000/- per month |
| v. MAKAIAS Fellows         | -- | 15 nos. – Rs.32,000/- per month |
| vi. Research Assistants    | -- | 07 nos. – Rs.20,000/- per month |
| vii. Internships           | -- | 08 nos. – Rs.12,000/- per month |

The Honorarium and Fellowships of the above Fellows as proposed by Academic Committee and approved by the Executive Council is stated herewith.

**Resolution:** The Finance Committee noted the structure of the posts of Fellows.

The Chairman, FC, MAKAIAS suggested that the number of Fellows may be substantially reduced considering the budget of the Ministry of Culture, Government of India curtailed down. Furthermore, the suggestion was that engagement may be considered as per conventional rules of the Institute.

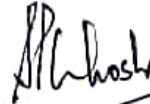
4. Shri Sandip Sarkar, ex-Librarian, MAKAIAS, has sent advocate's letter and we have to take steps accordingly.

**Resolution:** The Finance Committee noted the issue.

The meeting ended with Vote of Thanks to the Chair.



Shri Sanjay Pandey,  
CHAIRMAN of the Committee &  
Joint Secretary & Financial Adviser  
Ministry of Culture, Govt. of India



Dr. Sarup Prasad Ghosh  
MEMBER SECRETARY &  
Director, MAKAIAS