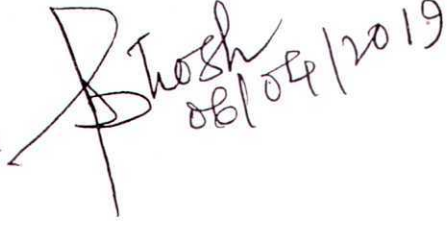

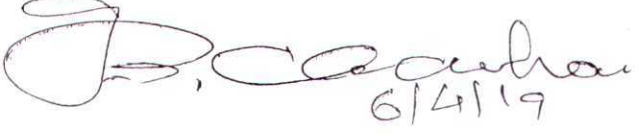
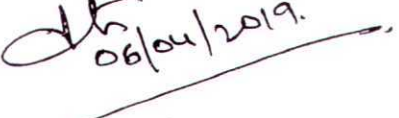


Minutes of the 83<sup>rd</sup> Meeting of the Executive Council of  
Maulana Abul Kalam Azad Institute of Asian Studies, MAKAIAS, IB-166, Sector-III,  
Salt Lake, Kolkata – 700 106, held at 11.30 a.m. on 06.04.2019 at the Chamber of  
the Hon'ble Chairman, MAKAIAS, Azad Bhavan, Salt Lake, Kolkata

Members present:

1. **Prof. Sujit K. Ghosh**  
Hon'ble Chairman  
Maulana Abul Kalam Azad  
Institute of Asian Studies  
 06/04/2019
2. **Prof. K.C. Baral**  
Vice Chairman of the Executive Council,  
Maulana Abul Kalam Azad  
Institute of Asian Studies, Kolkata, &  
Professor of Indian Studies &  
Former Pro-Vice Chancellor  
English & Foreign Languages University  
University of Hyderabad  

3. **Shri ArunGoel, IAS** -- Absent  
Secretary to the Government of India  
Ministry of Culture
4. **Dr. Dharmendra Singh Gangwar, IAS** -- Absent  
Additional Secretary & Financial Adviser  
Ministry of Culture, Government of India
5. **Dr. Rajendra S. Shukla, IAS** -- Absent  
Additional Chief Secretary  
Department of Higher Education  
Government of West Bengal
6. **Prof. I.S. Chauhan**  
Former Vice Chancellor &  
Ambassador (Fiji)  
 6/4/19
7. **Dr. K.S. Chakraborty**  
Regional Director  
Indira Gandhi National Open University (IGNOU)  
Agartala  
 06/04/2019

8. **Ven. Prof. Geshe Ngawang Samten**  
Hon'ble Vice Chancellor  
Central University of Tibetan Studies  
Sarnath

9. **Dr. Krishnakali Basu (Ghosh)**  
Associate Professor  
Department of English  
Barrackpore Rastraguru Surendranath College  
Kolkata

-- Absent

10. **Dr. Mundayat Sasikumar**  
Director-Member Secretary, MAKAIAS



Leave of absence was granted to Ven. Prof. Geshe Ngawang Samten, Hon'ble Vice-Chancellor, Central University of Tibetan Studies, Sarnath.

**Agenda**  
**Item**  
**No.83.1**

**To consider confirmation of the minutes of the 81<sup>st</sup> and 82<sup>nd</sup> meeting of the Executive Council**

The minutes of the 81<sup>st</sup> and 82<sup>nd</sup> meeting of the Executive Council held on 28.11.2018 and 28.01.2019 respectively were circulated to the members of the Executive Council. No comments have been received from the members.

(Annexure – I)

**Resolution**

The EC confirmed and approved the Minutes of 81<sup>st</sup> and 82<sup>nd</sup> Executive Council.

**Agenda**  
**Item**  
**No.83.2**

**Reporting Items**

- (i) Dr. M. Sasikumar joined as Director of MAKAIAS in the forenoon of 18<sup>th</sup>, March, 2019.
- (ii) Dr. G. Maheshwari, Superintending Archaeologist, A.S.I and Director- in-Charge, MAKAIAS handed over charge of Director to Dr. M. Sasikumar w.e.f. 18.03.2019.
- (iii) Two Consultants were appointed recently on a consolidated remuneration of Rs. 40,000/- per month (Consultant (Publication/Editorial) and Consultant (Finance and Administration).
- (iv) Extension of period by two months to the Manpower Outsourcing Agencies.

- (i) The Executive Council welcomed Dr. Mundayat Sasikumar, as the Director of MAKAIAS, who has assumed his duties w.e.f. 18<sup>th</sup>

**Resolution**

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Resolution  
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Director of MAKAIAS, who has assumed his duties w.e.f. 18<sup>th</sup> March 2019 forenoon at the Institute on deputation vide Ministry of Culture, Government of India letter No.F.No.32-13/2016-A&A dt.27<sup>th</sup> February, 2019.

The EC also resolved that Dr. Mundayat Sasikar is entitled to Pay & Allowances as per 7<sup>th</sup> Central Pay Commission (CPC) in the scale of pay of the Director, MAKAIAS, (Pay Matrix 13 A).

- (ii) The EC put on record its appreciation for Dr. G. Maheshwari, Superintending Archaeologist, Archaeological Survey of India, Kolkata Circle, who rendered her service as Director-in-Charge of MAKAIAS, Kolkata w.e.f. 03.08.2019 to 18.03.2019.

The EC requested the Chairman to send a letter of appreciation for favour of Dr. G. Maheshwari to the Ministry of Culture, GOI, and DG, ASI. A copy of the same letter may be marked to Dr. G. Maheshwari.

- (iii) The EC approved the appointment of Sri Aloke Kumar Das, Consultant (Finance & Administration) and Sri Diptendu Choudhury, Consultant (Publication & Editorial) on a consolidated remuneration of Rs.40,000/- (Rupees Forty thousand only) per month for each.

- (iv) The Executive Council considered the matter in detail and due to exigency, two months extension of time has been given to M/s. Acme, Outsource Agency w.e.f. 01<sup>st</sup> April 2019 to 01<sup>st</sup> May, 2019. The EC advised to float fresh tenders for recruitment of manpower and security services from registered outsourcing and security provider agencies. The process should be completed by 31<sup>st</sup> May 2019.

The EC observed that for strengthening the security of the Azad Bhavan campus, CCTV camera installation should be upgraded to more locations. The process of selection of locations other than existing ones and installation of CCTV cameras with other requirements may be completed by 31<sup>st</sup> May 2019.

To discuss and approve the report submitted by Seminar/Workshop Committee meetings held on 25<sup>th</sup> February 2019 and 30<sup>th</sup> March 2019

(Annexure – II)

**Resolution** The EC approved the Minutes of the Seminar/Workshop Committee held on 25<sup>th</sup> February 2019 and 30<sup>th</sup> March 2019.

*[Handwritten signatures and dates]*  
 J. Chauhan  
 dt. / /  
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 Agenda  
 Item  
 No.83.3

Agenda  
Item  
No.83.4

To report and discuss the Expenditure statement for the FY 2018-2019 for onward submission to Ministry of Culture (MOC), Government of India. (Annexure – III)

**Resolution**

The EC noted the Expenditure Statement for the Financial Year 2018-19. Before submission to the Ministry of Culture, GOI, the Expenditure Statement may be reviewed by an Internal Auditor and audited by a reputed Chartered Firm. In this context, the Director is authorised to identify an Internal Auditor to take up the work of Internal Audit on part-time basis at a remuneration of Rs.20,000/- (Rupees Twenty thousand only) per month.

Resolved that Physical Verification be taken up and Inventory be prepared. A Committee may be constituted for Physical Verification of assets for both Azad Bhavan and Azad Museum Building. Director is authorised to frame the Committee.

Agenda  
Item  
No.83.5

To report and discuss the budget of MAKAIAS for the FY 2019-2020 and initiation of new academic initiatives and projects as per the MoU signed between MoC and MAKAIAS (Annexure-IV)

**Resolution**

The EC noted the budget amount sanctioned by the Ministry of Culture, GOI, for MAKAIAS for the Financial Year 2019-2020 and approved the expenditure shown against different heads prepared by MAKAIAS for the FY 2019-20. The EC also authorised the competent authority to re-appropriate any shortfall of particular head of expenditure from similar head of expenditure. However, the EC authorised the Director to take up the matter of additional grant for the following expenditure heads:

- i) Salary due to filling up of 03 vacant positions.
- ii) Publication of pending reports and manuscripts.
- iii) Preservation and conservation of existing artefacts in the Museum.
- iv) Due to the three National projects under Government of India initiative to be supported by the Ministry of Culture, GOI:
  - a) 150<sup>th</sup> Birth Anniversary of Mahatma Gandhi.
  - b) 75<sup>th</sup> Year of Indian National Army of Azad Hind Fouj.
  - c) 100<sup>th</sup> Year of Jallianwala Bagh Tragedy.
- v) Fellowship grants for 03 Maulana Azad Fellowships.

*Prashant*  
6/4/19

*J.S. Chandra*  
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Agenda  
Item  
No.83.6

To discuss and finalise the date of interview and to decide the constitution of selection committee for filling up the following fellowships in the Institute

- (i) 3 posts of Maulana Azad Fellowships.

(Annexure - V)

**Resolution**

The EC constituted the following Selection Committee for filling up of 03 positions of Maulana Azad Fellowships:

- i) Chairman of EC, MAKAIAS --- Chairman of the Committee
- ii) Prof. Sabuj Koli Sen, Former VC & Professor, Visva Bharati - External Expert
- iii) Prof. L. Kunjeswari Devi, Professor, Department of History, Manipur University - External Expert.
- iv) Prof. K.C. Baral, Vice-Chairman, EC - Member, EC
- v) Prof. I.S. Chauhan - Member, EC
- vi) One representative from Ministry of Culture, GOI.
- vii) Dr. Mundayat Sasikumar, Director, MAKAIAS - Member Convenor.

The EC noted the receipt of 18 applications for the award of 03 Maulana Azad Fellowships and approved that all the applicants may be called for an Interview. The EC approved the advertisement already published for Maulana Azad Fellowships. The EC also recommended that House Rent Allowance (HRA) as per 7<sup>th</sup> CPC recommendation may be admitted for Maulana Azad Fellows.

The EC authorised the Director to fix a convenient date for interview in consultation with the experts and other Members of the Selection Committee.

Agenda  
Item  
No.83.7

To discuss for filling up the following permanent posts in the Institute

- (i) One post of Administrative-cum-Finance Officer (Group-A)
- (ii) One post of Assistant Librarian (Group-B)
- (iii) One post of Junior Library Assistant (Group-C)

(Annexure-VI)

**Resolution**

The EC resolved that necessary steps may be taken for filling up of the following posts:

- i) One post of Administrative-cum-Finance Officer (Group-A)
- ii) One post of Assistant Librarian (Group-B)
- iii) One post of Junior Library Assistant (Group-C)

*Phosh*  
*6/4/19*

*J.S. Chauhan*

*dti* *K. Baral* *Shubh*

The EC also observed that the GOI policy of reservation/roaster against the Group 'C' posts may be followed after consultation with Shri Prashant Meshram, Joint Registrar, Visva-Bharati, Santiniketan.

Agenda  
Item  
No.83.8

To constitute a Committee for Building and area maintenance for Azad Bhavan and Museum building.

(Annexure – VII)

**Resolution**

The EC constituted the following Committee for Building and area maintenance for Azad Bhavan and Museum Building:

1. Dr. G. Maheshwari, Superintending Archaeologist, Archaeological Survey of India, Kolkata Circle.
2. One technical personnel (one engineer in the rank of Executive Engineer).
3. Director – as Chairman Convenor.

The Committee will submit its report to the Chairman, MAKAIAS, for implementation of the Committee's recommendations.

Agenda  
Item  
No.83.9

To discuss on the applications received by MAKAIAS from 04 number of regular employees regarding MACPS due to them.

- (i) Sri Sushanta Banerjee, Secretary to Chairman
- (ii) Sri Dhiman Dutta, U.D.C.-cum-Cashier
- (iii) Sri Amarnath Sengupta, U.D.C. (Accounts)
- (iv) Sri Manoj Kumar Pandey (Assistant)

(Annexure – VIII)

**Resolution**

The EC authorised the Director to report and review the last 3 year APAR of the 04 employees as listed in the Agenda and complete the process of MACPS. For this purpose, EC has constituted the following Committee for the MACPS:

- i) Director - As Chairman
- ii) Shri Ashok Barua – Assistant Registrar, IGNOU, (SC/ST representative)
- iii) Shri Prashant Meshram, Joint Registrar, Visva-Bharati, Santiniketan.

*Prashant Meshram*  
*6/11/19*

*J. B. Chakrabarti*

*dt:*  
*Prashant*

*Prashant*

Any other item with the permission of the Chair

1. The EC constituted the following Committee for Physical Verification and preparation of an Asset Inventory of MAKAIAS including the Museum:
  - i) Director – as Chairman
  - ii) Shri Alope Kumar Das - Consultant (F & A)
  - iii) Shri Ashis Bhowmik – Sr. Assistant
  - iv) Shri Amarnath Sengupta – U.D.C. (Accounts)
2. The EC resolved that the Annual Maintenance Contract (AMC) with CPWD should end by 31<sup>st</sup> May 2019 and EC recommended to find out alternative AMC service provider before the contract expires with CPWD. In this context, the EC authorised the Director to consult the technical persons and service providing government agencies/undertaking. After consultations, the tender process may start and a service provider may be contracted before 31<sup>st</sup> May 2019.
3. The EC authorised the Director to identify an agency/person to undertake the management/boarding facilities of the guest house.
4. An application for a Seminar on “Visual Culture in India with reference to North East India” was received after the seminar/workshop committee meeting on 30.03.2019. Considering the merit of the proposal and dates, the proposal was approved. The expenditure on the seminar to be booked under the expenditure of Financial Year 2018-19. An amount of Rs.4.00 lakhs (Rupees Four lakhs only) for the seminar is approved. The convenors should complete the seminar process before the third week of June 2019.
5. The EC authorised the Director to settle pending bills for payment pertaining to purchase of Library books for Rs.9.66 lakhs (Rupees Nine lakhs and sixty six thousand only).
6. The EC noted the letter sent by Shri Sandip Sarkar to the Chairman and authorised the Director to take steps in settling his retirement dues.
7. The EC approved the renewal of online journal for Library (JSTOR).
8. The EC provisionally accepted the DPR submitted by CMD under NCSM. However, EC noted that the original letter of assignment of the work submitted in the next EC for further action on the matter.
9. The EC approved the collaboration between MAKAIAS and ICHR on Northeast projects of ICHR and other institutions.
10. The EC noted and extended its appreciation of MAKAIAS collaboration with Government of Bangladesh.

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B. Chandra

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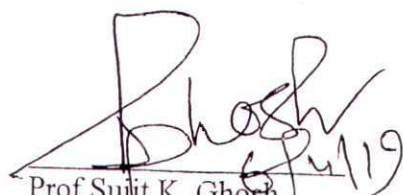
11. After careful consideration of the document submitted by the Administration for enhancement of remuneration of Academic/non-academic Consultants, the EC approved the following w.e.f. April 2019.


Remuneration of Non-Academic Consultants:


- i) Shri Alope Kumar Das – Rs.50,000/- (Rupees Fifty thousand only) per month
- ii) Shri Diptendu Chowdhury – Rs.50,000/- (Rupees Fifty thousand only) per month.

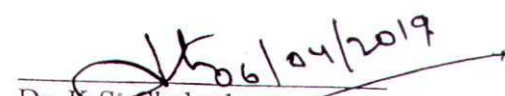
Remuneration of Academic Consultant (North East India)

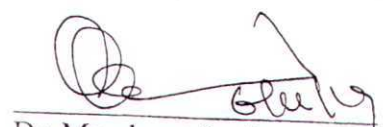
- i) Dr. Nabajit Kumar Das – Rs.60,000/- (Rupees Sixty thousand only) per month.

  
 Prof. Sujit K. Ghosh  
 Hon'ble Chairman  
 Maulana Abul Kalam Azad  
 Institute of Asian Studies,  
 Kolkata

  
 Prof. K.C. Baral  
 Vice-Chairman  
 Maulana Abul Kalam Azad  
 Institute of Asian Studies  
 Kolkata

  
 Prof. I.S. Chauhan  
 Former Vice Chancellor &  
 Ambassador (Fiji)

  
 Dr. K.S. Chakraborty  
 Regional Director  
 Indira Gandhi National  
 Open University (IGNOU)  
 Agartala

  
 Dr. Mundayat Sasikumar  
 Director – Member Secretary