

F.No. 32-10/2024- AS&M
Government of India
Minsitry of Culture
AS&M Section

Shastri Bhawan, New Delhi
Dated the 19 November 2025.

To,

The Director,
Maulana Abul Kalam Azad Institute of Asian Studies,
IB, Block, Plot No.166, Sector-III, Salt Lake,
Kolkata- 700106.

Subject: Memorandum of Understanding between Ministry of Culture and the Maulana Abul Kalam Azad Institute of Asian Studies, Kolkata for the FY 2025-26 regarding.

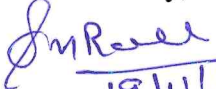
Sir,

I am directed to forward herewith signed copy of Memorandum of Understanding between Ministry of Culture and the Maulana Abul Kalam Azad Institute of Asian Studies, Kolkata for the FY 2025-26 for further necessary action and compliance.

2. It is requested to upload the same on the website of your organization.
3. This issues with the approval of the Competent Authority.

Encl.: as above

Yours faithfully,


19/11/25
(S N Rana)

Under Secretary to the Government of India
Email : rana.satya@nic.in.

MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE AND MAULANA ABUL KALAM AZAD INSTITUTE OF ASIAN STUDIES (MAKAIAS) FOR YEAR 2025-26

This agreement is entered into on 19.11.2025 and is between Maulana Abul Kalam Azad Institute of Asian Studies housed at IB 166 Sector-III Salt Lake Kolkata-700 106.

Represented by **Dr Sarup Prasad Ghosh** in capacity of Director

Hereinafter called MAKAIAS, Kolkata

AND

Ministry of Culture, Government of India

Having its office at Shastri Bhawan, Central Secretariat, New Delhi-110001

Represented by **Shri Satya Narayan Rana**, in capacity of Under Secretary Ministry of Culture, Govt. of India.

Hereinafter, called MoC

ROLES AND RESPONSIBILITIES

Maulana Abul Kalam Azad Institute of Asian Studies

Maulana Abul Kalam Azad Institute of Asian Studies is a central autonomous body under the Ministry of Culture, Government of India. It is a registered society under the Societies Registration Act, 1960 and is fully funded by the Ministry. The Maulana Abul Kalam Azad Institute of Asian Studies is constituted by the MAKAIAS and Society, Executive Council and Finance Committee are the main decision-making body of MAKAIAS, Kolkata which is an Autonomous Body Under Ministry of Culture, Government of India..

The objectives of the institution are outlined in the Memorandum of Association and the Rules & Regulation framed there under.

The Maulana Abul Kalam Azad Institute of Asian Studies has the following mandate updated in consonance with the directives of Ministry of Culture, Government of India:

- To administer, manage and maintain MAKAIAS with all its assets and liabilities including RR's, litigation, audits, etc.
- To undertake modernization of the galleries and development of new visitors facilities.
- To undertake educational and outreach activities in India and abroad with emphasis on collaborations.
- To undertake acquisition, maintenance, preservation, display, cataloguing and digitization of antiquities and art objects.
- To organize, undertake, conduct, encourage and promote study and research in the field of museum development.


सत्य नारायण राना / SATYA NARAYAN RANA
अवर सचिव / Under Secretary
संस्कृति मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi


निदेशक / Director
मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- ७०० १०६
Salt Lake City, Kolkata- 700 106

MAULANA ABUL KALAM AZAD INSTITUTE OF ASIAN STUDIES (MAKAIAS) started its function from 1993. It is an Autonomous institution under the Ministry of Culture, Government of India .

Major Objectives of MAKAIAS:

- Research and learning on Social, Cultural, Economic, Political and Administrative developments in Asia and its connection with India.
- India centric studies are also given due importance.
- Activities on the life & works of Maulana Abul Kalam Azad.
- To publish books/monographs and periodicals.
- To maintain a library and a Personalia Museum on Maulana Abul Kalam Azad.

Major Activities of MAKAIAS:

- Research work both in house and external projects.
- Organizing National/International Seminars, Webinars, Conferences, Symposiums, Exhibitions and Lectures.
- Encouraging academic activities through the Museum, Library and Archival documents.
- Organizing Outreach programmes under 'Indian Knowledge System'.

Major projects of MAKAIAS at present

Title of the Project:

- Ramayana Diplomacy: Enhancing the Soft Power of India.
- Gautam Buddha: A Unifying Force in Asia.
- Ideas of Dr. Syama Prasad Mookerjee: A Religio-Cultural Perspective in the Contemporary Context.
- "Brihattar Bharat" (Greater India): Connecting the Asian Countries through cultural and shared heritage, the project will well serve the Act East Policy of India.

Ministry of Culture

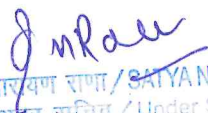
The Ministry of Culture has the following mandate:

- To preserve, promote and disseminate knowledge on art and culture
- To undertake maintenance and conservation of heritage sites
- To overlook administration of museums, libraries & archives
- To undertake cultural collaborations
- To promote institutional and individual initiatives in the fields of art & culture

PURPOSE OF THIS MoU

To achieve the organizational goals of the institution by the optimum use of available funds and maintain proper functioning of Maulana Abul Kalam Azad Institute of Asian Studies (MAKAIAS), Kolkata.

DELIVERABLES

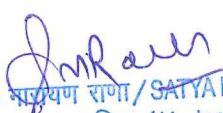

सत्य नारायण राणा / SATYA NARAYAN RANA
अधर सचिव / Under Secretary
संस्कृति मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi


निदेशक / Director
मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- ७०० १०६
Salt Lake City, Kolkata- 700 106

The budgetary outlay set by MoC for the year 2025-26 amounting to Rs.833.00lakh (including the anticipated internal receipt of NIL for the Financial Year 2025-26) is allocated to MAKAIAS for carrying out organizational work under the following heads:

					(Rs.In lakh)
S. No.	Head of Account	Budget Grant/Allocation	Anticipated Revenue	Internal	Total
1	GIA-General	550.00	0		550.00
2	GIA-Salaries	230.00	0		230.00
3	GIA-Creation of Capital Assets	50.00	0		50.00
4	GIA-SAP	3.00	0		3.00
	Total	833.00	0		833.00

1. Activity-wise physical and financial targets have been shown in **Annexure-1** to this Memorandum of Understanding. MAKAIAS agrees to follow these targets while incurring expenditure keeping in account statutory requirements like approvals of Society, Executive Council and Finance Committee.
2. Monthly Expenditure Plan (MEP) & Quarterly Expenditure Plan (QEP) on the basis of activities to be carried out have been prepared and defined in **Annexure-2**. MAKAIAS agrees to adhere to the Monthly Expenditure Plan (MEP) and Quarterly Expenditure Plan (QEP) while incurring expenditure during 2025-26.
3. A structured framework and a ranking format has been devised to monitor, assess and analyze the outcomes and achievements of the institution (**Annexure 3 & 4**). The framework will enlist the parameters and deliverables of MAKAIAS, specifying the expected tangible results or outputs it is expected to produce and questionnaire to be filled by the institution.


 सत्य नारायण राणा / SATYA NARAYAN RANA
 अवर सचिव / Under Secretary
 संस्कृति मंत्रालय / Ministry of Culture
 भारत सरकार / Government of India
 शास्त्री भवन / Shastri Bhawan
 नई दिल्ली / New Delhi


 निदेशक / Director
 मौलाना अबुल कलाम आज़ाद
 एशियाई अध्ययन संस्थान
 Maulana Abul Kalam Azad
 Institute of Asian Studies
 साल्टलेक सिटी, कोलकाता- ७०० १०६
 Salt Lake City, Kolkata- 700 106

**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE
AND MAULANA ABUL KALAM AZAD INSTITUTE OF ASIAN STUDIES FOR THE
YEAR 2025-26**

Annexure-1

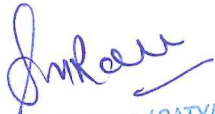
Activity-wise Expenditure (Rs. in Lakhs)

S.NO	Head wise Expenditure	Opening Balance	Receipts	Expenditure	O/E
A	GIA-General				
	Administrative Expenditure				
1	EC/FC/Society Meetings			11.00	
2	Special Committee Meetings (Constituted by the EC)			5.00	
	General Academic Expenditure				
3	Fellowship Programmes [1) Makaias Fellow; 2) Azad Fellow; 3) Hon. Fellow; 4) Visiting Fellow; 5) Research Assistants; 6) Internships 7) Honrary Fellow 8) Sr. Fellow			75.00	
4	International/National Webinar/Seminar/Symposium/ Workshop/Lecture Series Programmes			132.00	
5	Travel Expenditure for Projects			1.00	
6	Publication: Books			5.00	
7	Publication: News Letter/Occasional Papers			1.00	
	General Establishment Expenditure			-	
8	Azad Bhawan Maintenance, Manpower and Facilities etc.			150.00	
9	Azad Museum Maintenance, Manpower and Facilities etc.			50.00	
10	General Office Maintenance			10.00	
11	Guest House Expenses			0.25	
12	Municipal Taxes			1.25	
13	Professional Charges			1.00	
14	Office Car Hiring and Conveyance Charges			12.00	
15	Travelling expenses for office Staff			7.00	
16	Hospitality Expenses			2.00	
17	Auditors Remuneration			6.00	
18	Miscellaneous Expenses			0.50	
19	Training Programme			5.00	
20	AMC for Computers/Peripherals, Office Equipments, Electrical Equipments, Other Maintenance and Facilities etc.			30.00	
21	AMC for AC's			2.00	
22	Repair/Renovation works of Azad Bahvan/Azad Museum			10.00	
23	Language Programme Mission			5.00	

अवरु सचिव / Under Secretary
संस्कृति मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi

निदेशक / Director
मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- 700 १०६

24	Sundry Expenses (Disposal of Chairman & Director)		5.00	
25	Legal Expenditure		5.00	
26	Death-cum-Retirement Gratuity benefits		7.00	
27	Pension & Leave benefits		11.00	
	Head Total		550.00	
B	GIA-Creation of Capital Assets			
28	Library Books		10.00	
29	Library journals		5.00	
30	Procurement of Computers & Laptops & Printers		5.00	
31	Digitisation of manuscripts /preservation of artifacts of Maulana Azad Museum and Office Digitalization		10.00	
32	Conservation of Maulana Azad Collections/Azad Museum Artefacts		10.00	
33	Launching of Web Platform of MAKAIAS		10.00	
	Head Total		50.00	
C	GIA-Salaries			
34	Salaries for Officers/Consultants/Office Staff/Other Employees		196.50	
35	Provident Fund Contribution & Interest		10.00	
36	Medical Expenses		12.00	
37	Children Education Allowance		2.00	
38	Leave Travel Expenses		2.00	
39	NPS		7.00	
40	Advances to MAKAIAS Employees as per Gol rules		0.50	
	Head Total		230.00	
D	SAP - General			
41	GIA- Swachhta Action Plan		3.00	
	Head Total		3.00	
	Grand Total		833.00	


 सत्य नारायण राणा / SATYA NARAYAN RANA
 अवर सचिव / Under Secretary
 संस्कृति मंत्रालय / Ministry of Culture
 भारत सरकार / Government of India
 शास्त्री भवन / Shastri Bhawan
 नई दिल्ली / New Delhi

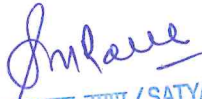

 निदेशक / Director
 मौलाना अबुल कलाम आज़ाद
 एशियाई अध्ययन संस्थान
 Maulana Abul Kalam Azad
 Institute of Asian Studies
 साल्टलेक सिटी, कोलकाता- ७०० १०६
 Salt Lake City, Kolkata- 700 106

**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE
DELHI AND MAULANA ABUL KALAM AZAD INSTITUTE OF ASIAN STUDIES
FOR YEAR 2025-26**

Annexure-2

Monthly & Quarterly Expenditure Plan:

Quarter	Month	Monthly Expenditure Plan (Rs. in Lakhs)	Quarterly Expenditure Plan (Rs. in Lakhs)
1 st	April 2025	62.00	190.00
	May 2025	62.00	
	June 2025	66.00	
2 nd	July 2025	65.00	200.00
	August 2025	65.00	
	September 2025	70.00	
3 rd	October 2025	73.00	221.00
	November 2025	73.00	
	December 2025	75.00	
4 th	January 2026	74.00	222.00
	February 2026	74.00	
	March 2026	74.00	
	Total		833.00


सत्य नारायण राणा / SATYA NARAYAN RANA
अवर सचिव / Under Secretary
संस्कृति मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi


निदेशक / Director
मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- ७०० १०६
Salt Lake City, Kolkata- 700 106

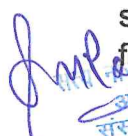
**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE
AND MAULANA ABUL KALAM AZAD INSTITUTE OF ASIAN STUDIES FOR
YEAR 2025-26**

Annexure-3

1. Budget/Accounts

SL. No.	Parameter	Deliverable (Yes//No)	Remarks (if the answer to deliverables is No)
1	Submission of Monthly / Quarterly Expenditure & Revenue Reports (before 10 th of next month)	Yes	
2	Submission of Periodical Report as per the directives of MoC	Yes	
3	Submission of Annual Reports and Audited Accounts for 2024-25 by November, 2025. (Annual Reports & Annual Accounts to be submitted as per the schedule prescribed under Rule 237 of GFR 2017)	Yes	
4	Submission of Utilization certificates (UC): Provisional UC, 2024-25 by June 2025 Final UC, 2024-2025 by November 2025 Monthly Provisional UC for 2025-2026 before releasing the next month's grant (The UC shall be submitted in the prescribed format along with reports regarding performance/targets achieved, outcomes, etc. in accordance with the format prescribed in GFR 2017 (Form 12-A))	Yes Yes Yes	
5	Completion/Settlement of CAG Audit Paras and Internal Audit Paras before September, 2025- Action Taken Report to be submitted monthly. (Financial irregularities pointed out by audit and pursued by MoC should be taken care of and report should be furnished by MAKAIAS before end of first quarter of 2025-26)	Yes	
6	Maintenance of data of grants, income-expenditure, investments, assets, revenue-capital expenditure & employee strength in the prescribed format by the government of India when is it required to be submitted.	Yes	
7	Maintenance and presentation of annual accounts in format prescribed by the Government for autonomous bodies. (Revenue and capital expenditure to be accounted for separately)	Yes	
8	Reviewing of user charges/source of internal revenue generation to be completed by September 2025.	Yes	
9	Remittance of the amounts (interests, other earnings against the Grants-in-aids and advances) to the government of India after finalization of accounts.	Yes	

1.1 Attach Notes on Accounts with relevant annexures: Last year we had submitted this document vide our letter no.15150 dated 22.10.2024. We will be submitting our Annual Accounts of Maulana Abul Kalam Azad Institute of Asian studies as soon as it is completed. The finalization of the Annual Accounts of the financial year 2024-25 is still in progress which is self explanatory.


अवर सचिव / Under Secretary
सांस्कृतिक मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi


निदेशक / Director
मौलाना अबुल कलाम आझाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- 700 १०६
Kolkata 700 106

1.2 Details of Corpus (if any): NIL

1.3 Bank FD's EP/FC/CPF: Rs. 2,24,47,786/-

1.4 Was an internal inspection held in 2024-25? If yes, attach action taken report:

1.5 Details of Audit (pending):

S. No	Audit Objection (Para)	Received on	Reply dates	Current Status (Settled/Not settled)
			1. 2. 3. 4.	
1	Irregular appointments – 9 (IIB)	2014-15	09.05.2017	Not settled.
2	Irregular employment of Contractual Staff: Rs.81.14 lakh – 2.1 (IIB)	2016-17	08.12.2022	Settled.
3	Lack of monitoring in procurement of library resources of Rs.1.01 crore – 2.1 (IIB)	2017-18	08.12.2022	Settled.
4	Blockade of Fund amounting to Rs.12.34 lakh due to non-assessment for publication – 2.3 (IIB).	2017-18	08.12.2022	Not Settled.
5	Irregular payment of Rs.3.64 lakh on Swachh Bharat Mission – 2.6 (IIB).	2017-18	08.12.2022	Settled.
6	Irregularities in conduction of Seminars/Symposiums – 2.7 (IIB)	2017-18	08.12.2022	Settled.
7	Inadequate Income Tax Compliance – 2.8 (IIB)	2017-18	24.08.2021	Settled.
8	Irregular award of contract of Rs.1.07 lakh – 2.2 (IIB)	2018-19	02.11.2015	Not settled.
9	Irregular payment to security agency due to consideration of weekly off days – 2.3 (IIB).	2018-19	01.09.2017	Not settled.
10	Short deduction of Income Tax amounting to Rs.1.5 lakhs – 2.4 (IIB)	2018-19		Not settled.
11	Irregularities in purchase of air tickets of Rs.0.47 lakhs – 2.5 (IIB)	2018-19		Settled.
12	Comments on status of research initiated during 2018-19 by internal Junior Research Fellows – 2.5 (IIB).	2019-20		Not settled.
13	Unfruitful expenditure of Rs.90.24 lakhs – 2.1 (IIB)	2020-21	08.12.2022	Not settled.
14	Lack of internal control leads to blockage of fund amounting to Rs.24.65 lakhs – 2.2 (IIB)	2020-21		Not settled.
15	Non adherence to codal provisions during purchases / tenders – 2.2	2021-22		Settled.
16	Observation on unadjusted advances of Rs.7.86 lakhs – 2.3	2022-23		Settled.
17	Deficiencies in fire fighting management system – 2.4			Not settled.
18	Observation on Cash Book – 2.8	2023-24		Settled.
19	Unfruitful expenditure on external	2022-23	08.12.2022	Not settled.


सत्य नारायण सिंह
अवर सचिव / Under Secretary
संस्कृति मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi


निदेशक / Director
मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- 700 106
Salt Lake City, Kolkata- 700 106

	projects of Rs.119.78 lakhs – 2.1			
20	Unadjusted advances of Rs.230.11 lakhs – 2.2	2022-23	08.12.2022	Not settled.
21	Non refund of interest earned on grant of Rs.2.92 lakhs – 2.3	2022-23		Not settled.
22	Avoidable expenditure on consumption of electricity amounting to Rs.2.70 lakhs – 2.4	2014-15		Not settled.
23	Observation on training programme – 2.5	2022-23		Not settled.
24	Physical verification-observation thereon library books – 2.6	2021-22		Not settled.
25	Unserviceable fixed asset/store waiting for disposal – 2.7			Not settled.
26	Unadjusted advances of Rs.3.39 lakhs paid to staff – 2.8	2022-23		Not settled.
27	Annual verification of Service Books – 2.9			Settled.

1.6 Details of Revenue: Not Applicable

Month	Tickets	Photography & Camera Charges	Sale of Merchandise & Publications	Booking of auditorium/Rent	Cafeteria Charges	Others (Please specify)	Total (in lakh)
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

2. Human Resources:

S. No	Parameter	Deliverable (Yes/No)	Remarks (if the answer to deliverables is No)
1.1	Review of Recruitment Rules (once in 5 years)- Action Taken Report to be prepared	YES	26 th Annual General Meeting of the Society and Recruitment Rules approved.
1.2	Identification & abolition of posts vacant for the last 5 years (To be abolished)- Action Taken Report to be prepared	No	No post is lying vacant in (MAKAIAS) for more than 5 years.
1.3	Identification of posts vacant for more than 2 years and submission of proposal for revival of Deemed Abolished Posts-Action Taken Report to be prepared	No	Action has been initiated to fill up the posts that have fallen vacant owing to retirement/resignation/death etc.
1.4	Identification and filling up of posts which are	Yes	2 no of MTS posts are going to be vacant in the next 6 months owing to

सत्य नारायण राणा / SATYA NARAYAN RANA
अवर सचिव / Under Secretary
संस्कृति मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi

मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- 700 106
Salt Lake City, Kolkata- 700 106

	vacant within 2 years or likely to be vacant in the next 6 months- Action Taken Report to be prepared		retirement of staff. Recruitment for the vacant posts will be initiate after retirement of staff.
1.5	All DPCs to be conducted by MAKAIAS within the stipulated time- Action Taken Report to be prepared	Yes	DPC are conducted on regular basis.
1.1	Disposal of pending vigilances cases- Action Taken Report to be prepared	No	Not applicable.
1.2	Submission of Staff Training Policy	Yes	Departmental training is imparted to employees of MAKAIAS on regular basis.
1.3	Designing and submission of Training Calendar by beginning of year	Yes	-
1.4	Verification of Appointments made in the past 5-10 years	Yes	

2.1 Details of employees:

Category	Sanctioned Strength	Working	Vacant Post	Deemed to be Abolished	Abolished	To be reviewed	Reviewed
Group A	2	1	1	NIL	NIL	Not applicable	Not applicable
Group B	2	2	0	NIL	NIL	Not applicable	Not applicable
Group C	10	9	1	NIL	NIL	Not applicable	Not applicable
Group D	0	0	0	-	-	-	-
Total	14	12	2	NIL	NIL	Not applicable	Not applicable

2.2 Attach Organization chart of MAKAIAS:

2.3 Number of employees under old pension scheme: 7

2.4 Number of employees under new pension scheme: 5

2.5 Details of outsources/contractual staff:

Category	Sanctioned Strength	Working
	NIL	NIL
	NIL	NIL
Total	NIL	NIL

Signature
 सत्य नारायण राणा / Under Secretary
 अवर सचिव / Ministry of Culture
 संस्कृति मंत्रालय / Government of India
 भारत सरकार / Shastri Bhawan
 शास्त्री भवन / New Delhi
 नई दिल्ली / New Delhi

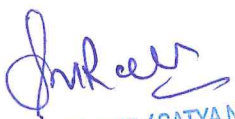
Signature
 निदेशक / Director
 मौलाना अबुल कलाम आज़ाद
 एशियाई अध्ययन संस्थान
 Maulana Abul Kalam Azad
 Institute of Asian Studies
 साउथलेक सिटी, कोलकाता- ७०० १०६
 Salt Lake City, Kolkata- 700 106

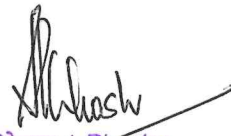
3. Legal Matters

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
1.	Preparation of Reservation Roster	No	
2.	Formation/review of By-laws for the organization as per the prescribed guidelines by November 2025.	Yes	
3.	Timely monitoring of court cases; all cases with their status to be updated on the website of Legal Information Management & Briefing System. (Maulana Abul Kalam Azad Institute of Asian Studies) shall utilize the online court cases monitoring software developed by NIC for regularly monitoring its ongoing court cases)	YES	

3.1 Details of pending courts cases:

S. No	Case No.	Appellant	Pending at which level (Supreme Court/High Court/Sessions Court)	Pending since when	Respondent Name	Name of Lawyer	Current Status	Next date of hearing	Additional info, if any
1	Special Leave to Appeal (C) Nos. 7112-7113/2025	Dipak Kumar Dutta	Supreme Court	2023	MAKAIAS	Advocate Piyush Chaturvedi	Pending	--	--
2	1556 of 2023	Sandip Sarkar (Petitioner)	High Court	2023	Secretary, Ministry of Culture, Government of India & Director, MAKAIAS	Advocate Santanu Singha	Disposed	--	--


 सत्य नारायण राणा / SATYA NARAYAN RANA
 अवर सचिव / Under Secretary
 संस्कृति मंत्रालय / Ministry of Culture
 भारत सरकार / Government of India
 शांति नगर, कोलकाता-700 108
 नई दिल्ली, भारत

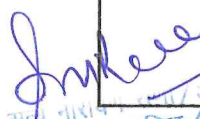

 निदेशक / Director
 मौलाना अबुल कलाम आज़ाद
 एशियाई अध्ययन संस्थान
 Maulana Abul Kalam Azad
 Institute of Asian Studies
 साल्टलेक सिटी, कोलकाता- 700 108
 Salt Lake City, Kolkata- 700 108

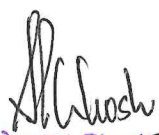
4. Parliament Matters

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
1.	Audited Accounts and Annual reports to be placed before parliament on time and to submitted to MoC by November, 2025	Yes	
2.	Parliamentary Assurances, if any, should be fulfilled within the stipulated time. Action Taken Report to be prepared and submitted to MoC on a monthly basis	No pending Assurances	
3.	Implementation of recommendations of the Parliamentary Standing Committee or such other Parliamentary committees.	No such pending Implementation of recommendations	
4.	Legislative matter, if any to be taken up for approval of Parliament within the stipulated time frame.	No	

5. General

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
1.	Mandatory Meetings of all Committees: - Society- August, 2024 - Executive Committee - Finance Committee - Purchase Committee	- Yes - Yes - Yes - Yes	
2.	Carrying out of the Performance Audit as per GFR (Once in 2 years)	Yes	
3.	Furnish/file mandatory reports/returns on time. Submission of Reports/returns to MoC when asked.	Yes	
4.	Disposal of RTIs and Appeals; furnish/upload certificate/report on RTI portal.	Yes	
5.	Disposal of CPGRAMS/Public Grievances/ Complaints (Effective Grievance redressal mechanism to be put in place)	Yes	


 सचिव / Under Secretary
 अवर सचिव / Under Secretary
 संस्कृति मंत्रालय / Ministry of Culture
 भारत सरकार / Government of India
 शास्त्री भवन / Shastri Bhawan
 नई दिल्ली / New Delhi


 निदेशक / Director
 मौलाना अबुल कलाम आज़ाद
 एशियाई अध्ययन संस्थान
 Maulana Abul Kalam Azad
 Institute of Asian Studies
 साल्टलेक सिटी, कोलकाता- ७०० १०६
 Salt Lake City, Kolkata- 700 106

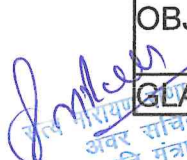
6.	Website updation and Maintenance (Including updating MoA rules and Regulations, Service By-Laws, RRs, etc)	Yes	
7.	Compliance of Rajbhasha Policy as per directives of MHA	Yes	
8.	Updation of Social Media Handles on X/Facebook/Instagram/Youtube etc.	Yes	
9.	Implementation of the following e-services: • Prepare & upload it's publications on website (free and paid) • Create online system for application and UC • Invite suggestions regarding activities during the year on MyGov platform • Creation of online system/software for Accounting • Creation of e-office facility • Creation of e-hrms facility • Creation of online APAR management system	No	Necessary action has been taken for implementation.
10.	Preparation of Vision & mission statement of MAKAIAS and to be uploaded on it's website.	Yes	
11.	Taking up of Swachh Bharat Campaign/Programmes and cleanliness drives and as instructed/ directed by MoC	Yes	
12.	Celebration of all events announced by the Govt of India from time to time like vigilance Pledge/Swachhata Pledge/Preamble reading on Constitution day, etc.	Yes	

5.1 Details of Footfall: Website may be consulted

Month	Indian Nationals	Foreign	Students	Total
F.Y. 2024-25	6000	12	1000	7012

5.2 Details of Collection:

Type of Artefact/Category	No. of Artefacts	Number on Display	Number Digitised	Number on Jatan	Number for which provenance maintained
CERAMIC OBJECTS	42	42	42	NIL	From the family members of Maulana Abul Kalam Azad.
GLASS OBJECT	31	31	31	NIL	From the family


 Anurag Narayan Rana
 अवर सचिव / Under Secretary
 संस्कृति मंत्रालय / Ministry of Culture
 भारत सरकार / Government of India
 शास्त्री भवन / Shastri Bhawan
 नई दिल्ली / New Delhi

निदेशक / Director
 मोलाना अबुल कलाम आज़ाद
 एशियाई अध्ययन संस्थान
 Maulana Abul Kalam Azad
 Institute of Asian Studies
 साइलेंट सिटी, कोलकाता- 700 106
 Salt Lake City Kolkata- 700 106

					members of Maulana Abul Kalam Azad.
METAL OBJECT	67	67	67	NIL	From the family members of Maulana Abul Kalam Azad
MISCELLANEOUS OBJECTS	60	60	60	NIL	From the family members of Maulana Abul Kalam Azad.
WOODEN OBJECTS	44	44	44	NIL	From the family members of Maulana Abul Kalam Azad.
PHOTOGRAPHS	68	68	68	NIL	From the family members of Maulana Abul Kalam Azad, Parliament Archives, ICCR.
PAINTINGS	06	06	06	NIL	From other sources.
GARMENTS	100	02	02	NIL	
Total	418	320	320		

5.3 Details of Social media presence:

Platform	Handle	Follower s (As on March 31, 2025)	Engage ment (Views/like s) (As on March 31, 2025)
Instagram	https://www.instagram.com/makaiasmoc	Above 10000	
Facebook	https://www.facebook.com/share/18zyqkgJqR/	Above 10000	
X	https://x.com/makaiasmoc	Above 10000	
Youtube	https://youtube.com/@makaiasmoc?si=V00odanK0p8F4dxP	Above 5000	
Own Website	http://makaias.gov.in/	Above 5000	

6. Programming & Specifics

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
1.	Collaboration with International organisation for Exhibitions	No	
2.	Collaboration with India	Yes	1. Swami Vivekananda Milan Mela on 10 th January 2025 at Simla, Byam

सचिव भारत सरकार / Secretary Government of India
अवर सचिव / Under Secretary
सांस्कृतिक विभाग / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi

निदेशक / Director
मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- 700 १०६
Salt Lake City, Kolkata- 700 106

	organisations for Exhibitions		Samiti, Kolkata 2. Vivek Mela – 2025 from 04th January to 15 January 2025 at MadhyamgramJanakalyanMaidan , Kolkata 3. Puvodaya Literary festival , 2025 from 27th February to 1st March 2025 at RTC , ICCR Kolkata 4. Sundarban Gramin Loko Sankriti Mela from 06th April 2025 to 10th April 2025 at Joygopalpur Basanti, South 24 Parganas.
3.	Collaboration with International organization for Capacity building & training programmes, seminars & conferences, launches & publications, etc.	Yes	Maulana Abul Kalam Azad Institute of Asian Studies, Kolkata in collaboration with Consulate General of India in Bali and The Institute of Social and Cultural Studies (ISCS) is organizing an international conference entitled "Echoes across the Waves: Revisiting the Intersections of India and Indonesia's shared Cultural Heritage" as a part of commemoration of 75 years of establishment of diplomatic relations between India and Indonesia at Sanur, Bali in Indonesia. Signing of Memorandum of Understandings (MoUs): 1. Bilateral Agreement signed between MAKAIAS, Kolkata and Dwijendra University, Denpasar, Bali, Indonesia. 2. Bilateral Agreement signed between MAKAIAS, Kolkata and Ikatandendekiawan Hindu Indonesia, Denpasar, Bali, Indonesia. 3. Bilateral Agreement signed between MAKAIAS, Kolkata and Business Administration Department, Politeknik Negeri Bali, Jimbaran, Bali, Indonesia. Bilateral Agreement signed between MAKAIAS, Kolkata and Universitas Pendidikan Ganesha, Indonesia.


 सत्यनारायण राणा / SATYANARAYAN RANA
 अवर सचिव / Under Secretary
 संस्कृति मंत्रालय / Ministry of Culture
 भारत सरकार / Government of India
 शास्त्री भवन / Shastri Bhawan
 नई दिल्ली / New Delhi

निदेशक / Director
 मौलाना अबुल कलाम आझाद
 एशियाई अध्ययन संस्थान
 Maulana Abul Kalam Azad
 Institute of Asian Studies
 साल्टलेक सिटी, कोलकाता- ७०० १०६
 Salt Lake City, Kolkata- 700 106

4.	Collaboration with India organization for Capacity building & training programmes, seminars & conferences, launches & publications, etc.	Yes	
5.	Development of 3+ own Exhibitions	No	
6.	Development of 3+ own Publications	No	
7.	Development of online shop for sale of merchandise, publications, etc.	No	

6.1 Details of Programmes/ events held:

Upcoming important events/Seminars/Workshops/ Recruitment undertaken by the Institute

I MAKAIAS has signed Memorandum of Understanding (MoU) with the following Universities/Institutions:

- | | | |
|--|----|-------------------------------|
| 1 Indian Institute of Heritage (IIH), Noida | -- | From 06.02.2024 to 06.02.2027 |
| 2 Gauhati University, Guwahati | -- | From 09.04.2024 to 09.04.2027 |
| 3 Cotton University, Guwahati | -- | From 16.05.2024 to 16.05.2027 |
| 4 Guru Ghasidas Vishwavidyalaya (Central University), Bilaspur, Chattistgarh | -- | From 23.04.2024 to 23.04.2027 |

II Signing of MoUs with other Universities in progress

The Institute has already taken initiative for future expansion of MOU's with the following Universities/Institutions

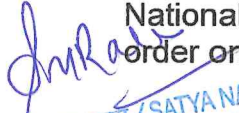
Satyajit Narayan
 सत्य नारायण शर्मा / SATYAJIT NARAYAN SHARMA
 अवर सचिव / Under Secretary
 संस्कृति मंत्रालय / Ministry of Culture
 भारत सरकार / Government of India
 शास्त्री भवन / Shastri Bhawan
 नई दिल्ली / New Delhi

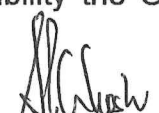
M. K. Choudhary
 निदेशक / Director
 मौलाना अबुल कलाम आझाद
 एशियाई अध्ययन संस्थान
 Maulana Abul Kalam Azad
 Institute of Asian Studies
 साल्टलेक सिटी, कोलकाता- 700 105
 Salt Lake City, Kolkata- 700 105

- 1 Nalanda University, Patna.
- 2 Central University of Karnataka, Karnataka
- 3 Bharatiya Vidya Bhavan, New Delhi
5. Anthropological Survey of India (ANSI) Kolkata
6. National Library , Kolkata
7. Central University of Rajasthan, Ajmer
8. Assam University Silchar , Assam
9. Pondichery University

III Seminars completed in till May 2025 :

- a. MAKAIAS in collaboration with Ramakrishna Mission Institute of Culture ,Golpark organized a seminar on “ Enlighten management” a UNSECO project under Prof Radharaman Chakraborti Hon'ble Chairman of MAKAIAS on 1th April 2025.
- b. MAKAIAS in collaboration with the Institute of Social and Cultural Studies organized a seminar on “ Nepal : at the Cross Roads Navigating its strategies ties in India at Hotel Astor” on 5th April 2025.
- c. MAKAIAS in collaboration with JoygopalPurBaghajatin Club and Pathagar organized a seminar on Sunderban Gramin Lokosanskriti Mela at JoygopalPur Basanti, from 6 to 10 April 2025.
- d. MAKAIAS in collaboration with Eastern Zonal Cultural Centre Kolkat and Bharatiya Sanskriti Nyas organized a seminar and lectures session on “Maharaja Sasanka at Bhasa Bhavan National Library Kolkata on 8th April 2025.
- e. Director Dr. Sarup Prasad Ghosh delivered a lecture as chief guest and speaker on the occasion of 75th Foundation day of Indian Council for Cultural Relations Kolkata on 9th April 2025.
- f. MAKAIAS organized a seminar on “The 134th Birth Anniversary of Dr. B.R. Ambedkar organized an International Conference on 134th Birth Anniversary of Dr. B.R. Ambedkar on the 13th – 14th April 2025.
- g. MAKAIAS in collaboration with Guru Ghashidas Vishyabidlaya, Bilaspur Chattisgarh organized an Internation Conference entitled“ India's Engagement in Central Asia from Simbol to Substance” on 19th -20th April 2025.
- h. MAKAIAS in collaboration with Bharat Research Action an Ideation Network organized a seminar “Dr. Syama Prasad Mookerjee's Ideas of Bengali Identity on 26th April 2025.
- i. MAKAIAS in collaboration with ToposiliUtthanBaruipur organized a seminar the “Vision of Vikashit Bharat and Ambedkar” on 27th April 2025.
- j. MAKAIAS in collaboration with Society for empowerment, New Delhi and Department of Philosophy Lakshmi Bai College New Delhi organized a National Semianr Bharat as VisyaGuru : Debating ThePossibility the Global order on 28 – 29 April 2025.


 सत्य नारायण राणा / SATYA NARAYAN RANA
 अवर सचिव / Under Secretary
 संस्कृति मंत्रालय / Ministry of Culture
 भारत सरकार / Government of India
 शास्त्री भवन / Shastri Bhawan
 नई दिल्ली / New Delhi


 निदेशक / Director
 मौलाना अबुल कलाम आज़ाद
 एशियाई अध्ययन संस्थान
 Maulana Abul Kalam Azad
 Institute of Asian Studies
 साल्टलेक सिटी, कोलकाता- ७०० १०६
 Salt Lake City, Kolkata- 700 106

- k. MAKAIAS in collaboration with BharatiyaShikshanmandal , Dakshin banga Prant organized a national Seminar entitled “ Indian Knowledge System : An Interdisciplinary Approach” on 04th May 2025
- l. MAKAIAS in collaboration with Department of Social Work , Assam University ,Silchar organized a national seminar entitle “ DiscoveringThe Roles of Divyagujan in Ancient Literature and its Relevance in Inclusive Society at Assam University ,Silchar Assam on 05th& 6th may 2025
- m. MAKAIAS in collaboration with Vedanta Education & welfare Society , Kolkata organized a seminar on “ Rabindranat , Vivekananda and Buddhisim as the Light House of Asia at Satyapriya Roy College of Education , Kolkata on the 10th& 11th of May 2025
- n. Dr Sarup Prasad Ghosh Director , MAKAIAS delivered a lecture on the topic “ Advaita Vedanta and Indian Cultural Heritage, at Rama Krishana Mission at Baranagar on 13th May 2025
- o. MAKAIAS organized an Internship Programme (unpaid) as designed for Undergraduate students of the department of Political Science of Scottish church College Kolkata and Charuchandr College, Kolkata on 16 May to 2nd June 2025
- p. Dr Sarup Prasad Ghosh Director , MAKAIAS delivered a lecture on the topic “ Journalism and Indian Heritage “ atSiliguri , West Bengal on 17th May 2025.

Upcoming academic programme of MAKAIAS, Kolkata:

MAKAIAS Seminars during the first half i.e. April, 2025 to September 2025 of the Financial Year 2025-26 which is under progress. April 2025 is completed. The Seminar/Workshop Committee will meet in the end of September 2025 to do the roadmap from October 2025 to March 2026 i.e. second half of the Financial Year 2025-26.

1 MAKAIAS, Kolkata in collaboration with Centre of Central Asian Studies, University of Kashmir will organize a Two Day National Seminar entitled, **From the Silk Road to Stategic Alliances: Cultural and Economic Bridges Between India and Central Asia**, The date will be fixed in due course of time in the first quarter of the Financial Year 2025-26.

2 MAKAIAS, Kolkata in collaboration with Barbhag College, Nalbari, Assam will organize a National Seminar entitled, **Exploring the Rich Diversity of Language, Literature and Culture in Northeast India: A 21st Century Perspective**. The date will be fixed in due course of time in the first quarter of the Financial Year 2025-26.

3 MAKAIAS, Kolkata in collaboration with Birangana Sati Sadhani Rajyik Vishwavidyalaya, Golaghat, Assam will organize a Two Day National Seminar entitled, **Sociology of Literatures from Northeast India**. The date will be fixed in due course of time in the first quarter of the Financial Year 2025-26.

Sarkar
 सत्य नारायण सेना / SATYANARAYAN SENA
 अवर सचिव / Under Secretary
 संस्कृति मंत्रालय / Ministry of Culture
 भारत सरकार / Government of India
 शास्त्री भवन / Shastri Bhawan
 नई दिल्ली / New Delhi

M. K. Ghosh
 निदेशक / Director
 मोलाना अबुल कलाम आज़ाद
 एशियाई अध्ययन संस्थान
 Maulana Abul Kalam Azad
 Institute of Asian Studies
 सांख्यिक सिटी, कोलकाता- 700 108
 Salt Lake City, Kolkata- 700 108

4 MAKAIAS, Kolkata in collaboration with Department of Political Science, Sidho-Kanho-Birsha University, Purulia, West Bengal will organize a One Day Seminar entitled, **"Indian Knowledge System, Climate Crisis and Indigenous Society**, July 2025.

5 MAKAIAS, Kolkata in collaboration with College Development Council, Manipur University will organize a Two Day International Seminar entitled, **"Queens From Erstwhile Manipur Kingdom: Tracing the Matrimonial Connections in Erstwhile Kingdoms of Asia**, September 2025.

6 MAKAIAS, Kolkata in collaboration with Lakshya Foundation, Kolkata will organize **International Yoga Day** on 21st June, 2025.

7 MAKAIAS, Kolkata in collaboration with Amity University, Kolkata will organize a Seminar on **Indian Knowledge System** in August, 2025.

8 MAKAIAS, Kolkata in collaboration with Centre for Joint Warfare Studies (CENJOWS), New Delhi will organize a Seminar on **India's Maritime Culture: Continuity and Change**, June 2025.

9 MAKAIAS will organize a National Seminar on **350 Years of Guru Govind Singh Ji**. The date will be fixed in due course of time in the first quarter of the Financial Year 2025-26.

10 MAKAIAS, Kolkata in collaboration with Hooghly Mohsin College, West Bengal will organize an unpaid Internship Programme for undergraduate students, June 2025.

11 MAKAIAS, Kolkata in collaboration with Calcutta Girls' College, Kolkata will organize an unpaid Internship Programme for undergraduate students, June 2025.

12 MAKAIAS, Kolkata in collaboration with St. Xavier's College, Kolkata will organize an unpaid Internship Programme for undergraduate students, June 2025.

निदेशक / Director
मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- 700 १०६

निदेशक / Director
मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- 700 १०६

13 Publication of the book entitled, **Tracing the Trail of Indo-Tajik Cultural Link, Through Past and Present: Case Studies of Various Art Forms**, authored by Dr. Nandini Bhattacharya, will be held in July, 2025.

14 Publication of the book entitled, **Armenian Community of Kolkata: Struggle for Existence**, authored by Dr. Arunava Patra, will be held in July, 2025.

15 MAKAIAS, Kolkata in collaboration with Jawaharlal Nehru University, New Delhi will organize a National Seminar on **Cultural Connectivity** at New Delhi.

16 MAKAIAS, Kolkata in collaboration with Central University of Karnataka will organize a Seminar entitled, **Maritime History of India From Ancient Times to the Age of Globalization with Special Reference to South East Asia**, at Bengaluru.

17 MAKAIAS, Kolkata in collaboration with Pondicherry University and Shri Aurobindo Ashram, will organize a Seminar on **Sri Aurobindo** at Puducherry.

18 MAKAIAS, Kolkata in collaboration with Institute of Social and Cultural Studies (ISCS), Kolkata will organize an International Conference on **Indo-Thai Relations** at Bangkok, Thailand.

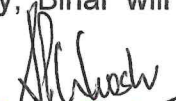
19 MAKAIAS, Kolkata in collaboration with Jawaharlal Nehru University, New Delhi will organize a Seminar on **Manaskhand**, at Noida.

20 MAKAIAS, Kolkata in collaboration with Netaji Subhas Open University (NSOU), Kolkata will organize a Seminar on **Netaji Subhas Chandra Bose**.

21 MAKAIAS, Kolkata in collaboration with ICCR or National Library a Seminar on Rabindranath Tagore entitled, **Rabindranath and Cultural Relations**.

22 MAKAIAS, Kolkata in collaboration with Nalanda University, Bihar will organize a Seminar entitled, **Strategic Diplomacy**.


मौलाना आबुल कलाम आज़ाद
अवर सचिव / Under Secretary
संस्कृति मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi


निदेशक / Director
मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- ७०० १०६

23 MAKAIAS, Kolkata will organized a Seminar on **Indo-Bangladesh Relations and the Recent Developments in North East India**, Guwahati, Shillong and Tripura between June-August 2025.

24 MAKAIAS, Kolkata will organized a Seminar on **Indo-Taiwan Relations and the Recent Developments During 'Operation Sindoor'** at Taipei, Taiwan, in August-September 2025.

25 MAKAIAS, Kolkata will organized a Seminar on **Indo-Russian Relations in the Light of the Changing World Order** at Moscow, USSR, in July-August 2025.

26 MAKAIAS, Kolkata will organized a Seminar on Indian Knowledge System – amalgamating ancient wisdom with modern science, technology and society.

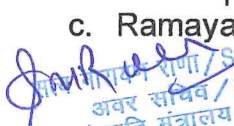
VII Interview for recruitment of Academic and Non-Academic positions for the Financial Year 2025-26 onwards has been conducted in the month of January 2025. The selection process is in progress.

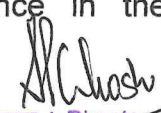
Sl.No. Category of Fellowship/ Research Assistant/ Intern Sanctioned Strength as per approved 39th Finance Committee Meeting held on 26.02.2021
Sanctioned Strength for Financial Year 2024-25 in the 41st Finance Committee Meeting held on 21.11.2023

- | | | | |
|---|-------------------------------------|---------|--|
| 1 | Azad Fellows | 03 nos. | 02 nos. |
| 2 | Honorary Fellows | 05 nos. | 03 nos. |
| 3 | Visiting Fellows | 06 nos. | 03 nos. |
| 4 | MAKAIAS Senior Fellows | 05 nos. | 03 nos. |
| 5 | MAKAIAS Fellows | 15 nos. | 15 nos. |
| 6 | Research Assistants | 07 nos. | 07 nos. |
| 7 | Internships | 08 nos. | 08 nos. |
| 8 | Research External Fellow at present | 2 | Research (External) fellows are assigned research project. |

These Fellows will be engaged in the four major Projects as mentioned above.

- Gautam Buddha :an Unifying Force of the Oriental
- Doctrine of Dr Shyama Prasad Mookerjee and its relevance in the contemporary period : A religio- Cultural Perspective
- Ramayana Circuit


SATTANARAYAN RANA
अवर सचिव / Under Secretary
संस्कृति मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi


निदेशक / Director
मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- 700 १०६
Salt Lake City, Kolkata- 700 106

B MAKAIAS will initiate engagement for the following positions in the first 100 days of Financial Year 2025-26:

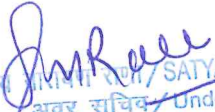
- i) Academic (Consultant),
- ii) Administrative and Finance (Consultant).

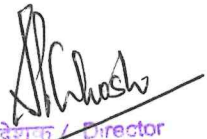
6.2 Were any events organized above 1 crore :**No.**

6.4 Is any gallery due for renovation? If yes, provide name and details of the existing gallery with report of what renovations have been planned. : **Yes, (Two Galleries of Maulana Abul Kalam Azad Memorabilia Museum). Third Gallery proposed.**

6.5 Does MAKAIAS plan to develop any new galleries? If yes, provide a vision report of the gallery: MAKAIAS is in process of setting up a new gallery of Maulana Abul Kalam Azad Memorabilia Museum.

6.6 List the new technologies integrated by MAKAIAS in 2025-26?
NIL.


सत्यनारायण राणा / SATYA NARAYAN RANA
अवर सचिव / Under Secretary
संस्कृति मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi


निदेशक / Director
मौलाना अबुल कलाम आझाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- ७०० १०६
Salt Lake City, Kolkata- 700 106

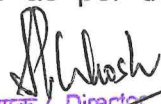
**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE
AND MAULANA ABUL KALAM AZAD INSTITUTE OF ASIAN STUDIES FOR THE
YEAR 2025-26**

Annexure- 4

General Guidelines to be considered by the MAKAIAS administration:

- MAKAIAS shall take advantage of the pension scheme, gratuity schemes, group insurance schemes, house building load schemes, vehicle loan schemes, etc. available in the market instead of undertaking liabilities on their own or on Governments account.
- MAKAIAS shall explore to maximise internal resources and eventually attain self-sufficiency. MAKAIAS may achieve the target of internal revenue generation of at least 30% of the total budget of the organisation.
- MAKAIAS may put in place a system of external or internal peer review of the organisation every 3/5 years depending on the size and volume of work of the organisation in terms of GFR 229 (ix).
- Roadmap for improved performance /vision statement for the next 5 years outlining performance parameters and output targets.
- While seeking grants from MoC, the organisation shall provide the information in the format devised by IFD and the Administrative Division of MoC. MoC shall process the proposal on quarterly basis indicating the month-wise proposed release amount during the quarter. However, the Administrative Division will release the concurred amount on monthly basis.
- The actual expenditure by MAKAIAS shall be subject to availability of funds. While incurring the expenditure, MAKAIAS shall adhere to the GFR's provisions besides other instruction of the Government issued from time to time.
- New Pension Scheme (if applicable) and related contributions towards any official under scheme shall be carried out on time.
- MAKAIAS shall review/frame it's Human Resources Policy and modify the same, if required with the approval of the Competent Authority by December 2025.
- MAKAIAS will take action for implementing the recommendations of the High-Powered Committee which has been accepted by MoC.
- MAKAIAS shall ensure the inputs for Cabinet Memos within the prescribed time frame.
- MAKAIAS shall be active on social media like Youtube/ Facebook/ X/ Mobile Apps and shall aim to have viewership and audience engagement enhanced. Followers on social media platforms shall be doubled from the present number by December 2025.
- MAKAIAS shall put emphasis on carrying out cultural activities. NCSM shall undertake literary activities especially in collaboration with Government funded education institutions.
- MAKAIAS shall submit quarterly report latest by 15th of the month following the quarter end, failing which they will accorded zero marks as per the evaluation format.


सत्य नारायण राणा / SATYA NARAYAN RANA
अवर सचिव / Under Secretary
संस्कृति मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi


निदेशक / Director
मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- ७०० १०६
Salt Lake City, Kolkata- 700 106

**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE
AND MAULANA ABUL KALAM AZAD INSTITUTE OF ASIAN STUDIES FOR THE
YEAR 2025-26**

Annexure- 5

Ranking Format:

1. Budget/ Accounts:

Sl.No.	Parameter	Delivered (Yes/ No)	Target Marks	Marks Achieved
1	Submission of Monthly / Quarterly Expenditure & Revenue Reports (before 10 th of next month)			Quarterly Expenditures & Report of PFMS
2	Submission of Periodical Report as per the directives of MoC			Monthly
3	Submission of Annual Reports and Audited Accounts for 2024-2025 by November, 2025. (Annual Reports & Annual Accounts to be submitted as per the schedule prescribed under Rule 237 of GFR 2017)			F.Y. 2023-2024 placed in the Lok Sabha & Rajya Sabha. GFR rules followed
4	Submission of Utilization certificates (UC): - Provisional UC ,2024-2025 by June 2025 - Final UC, 2024-2025 by November 2025 - Monthly Provisional UC for 2025-2026 before releasing the next month's grant (The UC shall be submitted in the prescribed format along with reports regarding performance/targets achieved, outcomes, etc. in accordance with the format prescribed in GFR 2017 (Form 12-A))			Already sent F.Y. 2024-2025 MAKAIAS will submit as soon as final SAR is received at our end. Will be uploaded in PFMS (PFMS report will be uploaded)
5	Completion/ Settlement of CAG Audit Paras and Internal Audit Paras before September, 2025- Action Taken Report			

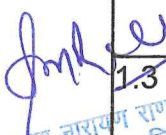
सत्य नारायण राणा / सचिव
अवर सचिव / Ministry of Culture
संस्कृति मंत्रालय / Government of India
भारत सरकार / Shastri Bhawan
शास्त्री भवन / New Delhi

निदेशक / Director
मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- ७०० १०६
Salt Lake City, Kolkata- 700 106

	to be submitted monthly. (Financial irregularities pointed out by audit and pursued by MoC should be taken care of and report should be furnished by AB before end of first quarter of 2025-2026)	N/A		Already sent
6	Maintenance of data of grants, income-expenditure, investments, assets, revenue-capital expenditure & employee strength in the prescribed format by the government of India when is it required to be submitted.			We always submit accordingly.
7	Maintenance and presentation of annual accounts in format prescribed by the Government for autonomous bodies. (Revenue and capital expenditure to be accounted for separately)			We always follow this format.
8	Reviewing of user changes/ source of internal revenue generation to be completed by September 2025.			In process
9	Remittance of the amounts (interests, other earnings against the Grants-in-aids and advances) to the government of India after finalization of accounts.			We have no other earnings
	Total			

2. Human Resources:

Sl. No.	Parameter	Delivered (Yes/No)	Target Marks	Marks Achieved
1.1	Review of Recruitment Rules (once in 5 years) - Action Taken Report to be prepared			RR Rules of 2024 is in process. The RR Rules is completed and to be passed in the next Society Meeting for implementation.
1.2	Identification & abolition of posts vacant for the last 5 years (To be abolished) - Action Taken Report to be prepared	N/A		
1.3	Identification of posts vacant for more than 2 years and			


 राज्य नरसिंह राण / SATI
 अवर सचिव / Under Secretary
 संस्कृति मंत्रालय / Ministry of Culture
 भारत सरकार / Government of India
 शास्त्री भवन / Shastri Bhawan
 नई दिल्ली / New Delhi


 निदेशक / Director
 मोलाना अबुल कलाम आज़ाद
 एशियाई अध्ययन संस्थान
 Maulana Abul Kalam Azad
 Institute of Asian Studies
 साल्टलेक सिटी, कोलकाता- ७०० १०६
 Salt Lake City, Kolkata- 700 106

	submission of proposal for revival of Deemed Abolished Posts-Action Taken Report to be prepared	N/A		
1.4	Identification and filling up of posts which are vacant within 2 years or likely to be vacant in the next 6 months – Action Taken Report to be prepared	N/A		
1.5	All DPCs to be conducted by ASK within the stipulated time-Action Taken Report to be prepared			Shri Pradyut Banerjee through DPC from LDC to UDC-cum-Cashier.
2	Disposal of pending vigilances cases- Action Taken Report to be prepared	N/A		
3	Submission of Staff Training Policy			We will organize it if fund permits
4	Designing and submission of Training Calendar by beginning of year			a. April – September b. October – March The Seminar and Workshop Committee meets twice a year to draw the Academic Road Map for MAKAIAS.
5	Verification of Appointments made in the past 5 -10 years			In process
	Total			

3. Legal Matters:

Sl. No.	Parameter	Delivered (Yes/No)	Target Marks	Marks Achieved
1	Preparation of Reservation Roster			Maintained
2	Formation/ review of By-laws for the organization as per the prescribed guidelines by November 2025			In process. The Society, Executive Council are looking into it.
3	Timely monitoring of court cases; all cases with their status to be updated on the			

सत्य नारायण राणा
अवर सचिव / Secretary
संस्कृति मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi

निदेशक / Director
मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्मन सिटी, कोलकाता- 700 १०६
Salt Lake City, Kolkata- 700 106

website of Legal Information Management & Briefing System. (AB shall utilise the online court cases monitoring software developed by NIC for regularly monitoring its ongoing court cases)			Regularly done.
Total			

4. Parliament Matters:

Sl. No.	Parameter	Delivered (Yes/No)	Target Marks	Marks Achieved
1	Audited Accounts and Annual reports to be placed before parliament on time and to be submitted to MoC by November, 2025	Yes		
2	Parliamentary Assurances, if any, should be fulfilled within the stipulated time. Action Taken Report to be prepared and submitted to MoC on a monthly basis	Yes		
3	Implementation of recommendations of the Parliamentary Standing Committee or such other Parliamentary committees.	Yes		
4	Legislative matter, if any to be taken up for approval of Parliament within the stipulated time frame.	Yes		
	Total			

5. General:

Sl. No.	Parameter	Delivered (Yes/No)	Target Marks	Marks Achieved
1	Mandatory Meetings of all Committees: - ASK Society - Executive Board - Finance Committee	Yes		Society once a year. Executive Council twice a year. Finance Committee once a year.
2	Carrying out of the Performance Audit as per GFR (Once in 2 years)	Yes		
3	Furnish/ file mandatory reports/ returns on time. Submission of Reports/returns to	Yes		


 सहायक सचिव, सांस्कृतिक विभाग, भारत सरकार, शास्त्री भवन, नई दिल्ली
 सहायक सचिव, सांस्कृतिक विभाग, भारत सरकार, शास्त्री भवन, नई दिल्ली
 सहायक सचिव, सांस्कृतिक विभाग, भारत सरकार, शास्त्री भवन, नई दिल्ली


 निदेशक / Director
 मोहम्मद अबुल कलाम आज़ाद
 एशियाई अध्ययन संस्थान
 Maulana Abul Kalam Azad
 Institute of Asian Studies
 साल्टलेक सिटी, कोलकाता- 700 106
 Salt Lake City, Kolkata- 700 106

	MoC when asked.			
4	Disposal of RTIs and Appeals; furnish/upload certificate/report on RTI Portal.	Yes		
5	Disposal of CPGRAMS / Public Grievances / Complaints (Effective Grievance redressal mechanism to be put in place)	Yes		
6	Website updation and Maintenance (Including updating MoA rules and Regulations, Service By-Laws, RRs, etc)			Under process
7	Compliance of Rajbhasha Policy as per directives of MHA	Yes		
8	Updation of Social Media Handles on X/ Facebook/ Instagram/ YouTube etc.	Yes		
9	Implementation of the following e-services: • Prepare & upload it's publications on website (free and paid) Create online system for application and UC • Invite suggestions regarding activities during the year on MyGov platform • Creation of online system/software for Accounting • Creation of e-office facility • Creation of e-hrms facility • Creation of online APAR management system	Yes Yes Yes		We have 189 Numbers of MAKAIAS publications. In process. In process. In process.


 सत्य नारायण राणा / SATYA NARAYAN RANA
 अवर सचिव / Under Secretary
 संस्कृति मंत्रालय / Ministry of Culture
 भारत सरकार / Government of India
 शास्त्री भवन / Shastri Bhawan
 नई दिल्ली / New Delhi


 निदेशक / Director
 मौलाना अबुल कलाम आज़ाद
 एशियाई अध्ययन संस्थान
 Maulana Abul Kalam Azad
 Institute of Asian Studies
 साल्टलेक सिटी, कोलकाता- ७०० १०६
 Salt Lake City, Kolkata- 700 106

10	Preparation of Vision & mission statement of ASK and to be uploaded on it's website.	Yes		
11	Taking up of Swachh Bharat Campaign / Programmes and cleanliness drives and as instructed / directed by MoC			Seminar and Outreach programme organized by the Institute.
12	Celebration of events announced by the Govt of India from time to time like Vigilance Pledge/ Swachhata Pledge / Preamble reading on Constitution day, etc.			1. Independence Day 2. Republic Day 3. Gandhi Jayanti 4. Constitution Day 5. Janjati Diwas 6. Rashtriya Ekta Diwas 7. National Education Day 8. Parakram Diwas 9. Dr. Bhimrao Ambedkar Jayanti 10. World Heritage Day 11. Women's Day 12. Vijay Diwas
Total				

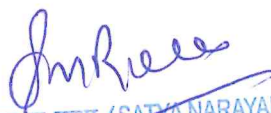
6. Programming & Specific:

Sl. No.	Parameter	Delivered (Yes / No)	Target Marks	Marks Achieved
1	Academic Programmes	Yes		
2	Exhibitions	Yes		
3	Digitization	Yes		
4	Staff Training	Yes		
5	Conservation & Preservation	Yes		
6	Library Development	Yes		
7	Museum Development	Yes		
8	Publications	Yes		
9	Research Projects	Yes		


सत्य नारायण राणा / SATYA NARAYAN RANA
अवर सचिव / Under Secretary
संस्कृति मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
शास्त्री भवन / Shastri Bhawan
नई दिल्ली / New Delhi


निदेशक / Director
मौलाना अबुल कलाम आज़ाद
एशियाई अध्ययन संस्थान
Maulana Abul Kalam Azad
Institute of Asian Studies
साल्टलेक सिटी, कोलकाता- ७०० १०६
Salt Lake City, Kolkata- 700 106

10	Infrastructural Development	Yes		
11	IT Infrastructure			In process
12	Swachwata Action Plan	Yes		
	Total			


 सत्य नारायण राणा / SATYA NARAYAN RANA
 अवर सचिव / Under Secretary
 संस्कृति मंत्रालय / Ministry of Culture
 भारत सरकार / Government of India
 शास्त्री भवन / Shastri Bhawan
 नई दिल्ली / New Delhi


 निदेशक / Director
 मौलाना अबुल कलाम आज़ाद
 एशियाई अध्ययन संस्थान
 Maulana Abul Kalam Azad
 Institute of Asian Studies
 साल्टलेक सिटी, कोलकाता- ७०० १०६
 Salt Lake City, Kolkata- 700 106